

# DALLAS COUNTY BILINGUAL

## JOB FAIR 2012

### SATURDAY, JANUARY 21, 2012



Dallas County is seeking to create a pool of bilingual candidates

Date: Saturday, January 21, 2012

Time: 9:00 a.m. to 12:00 noon

Where: Henry Wade Juvenile Justice Center  
2600 Lone Star Dr., Dallas, Texas 75212

**Bring Resumes !!!**

Confirm your attendance by sending an email to: [jobs@dallascounty.org](mailto:jobs@dallascounty.org). Please include: Full name, Email address and Telephone number

#### POSITION INFORMATION

##### Important details (if selected for hire)

- \*You must pass an extensive background check
- \*You must be available for a two-week training academy M-F 8 a.m. to 5 p.m. **(for certain positions)**
- \*You must provide an official college transcript or high school diploma and a valid Texas Drivers License

#### COMPANY INFORMATION

Confirm your attendance by sending an email to:

[jobs@dallascounty.org](mailto:jobs@dallascounty.org)

**Please include:**

Full name  
Email address  
Telephone number

#### JOB OPENINGS IN SEVERAL DEPARTMENTS

##### PUBLIC DEFENDER:

Attorney  
Legal Secretary  
Translator (Part-time)

##### TAX OFFICE:

Clerk I  
Clerk II  
Office Branch Supervisor

##### SHERIFF DEPARTMENT:

Detention Service Officers

##### ELECTIONS:

Election Workers (Part-time)

##### JUVENILE PROBATION:

Clerk II  
Admissions Coordinator  
Juvenile Probation Officers  
Juvenile Residential/Detention Officers I

##### PUBLIC WORKS:

Sr. Secretary  
Project Manager (P.E. required)

##### HEALTH AND HUMAN SERVICES:

Clerk I  
Center Manager  
Light Truck Driver

##### COMMUNITY SUPERVISION AND CORRECTIONS:

Counselor  
Assessment Specialist  
Mental Health Screener  
Community Supervision Officer